



# SUPREME COURT OF CALIFORNIA

*Office of the Court Administrator/Clerk*

## MEMORANDUM

Date: December 9, 2008

To: Los Angeles County Bar Association, Appellate Committee  
Thomas N. Charchut, Chair  
Haight, Brown & Bonesteel LLP  
6080 Center Drive, Suite 800  
Los Angeles, CA 90045

From: Frederick K. Ohlrich  
Court Administrator and Clerk

Subject: **LOS ANGELES OFFICE—SUPREME COURT**

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### Holiday Closure

This is to inform you that the Los Angeles Office of the Supreme Court of California will be **closed Monday, December 29, 2008 thru Friday, January 2, 2009**. Filings will be accepted at the Supreme Court's main office, 350 McAllister Street, San Francisco, CA 94102-4797. Please see rule 8.25 (b) of the California Rules of Court regarding filing using priority or express mail, or using a common carrier promising overnight delivery.

On Monday, January 5, 2009, the Los Angeles office will resume operations from 9:00 a.m. to 12:00 p.m., and from 1:00 p.m. to 5:00 p.m.

### Lunch Closure

**Effective Monday, December 15, 2008**, the Los Angeles Office of the Supreme Court of California will be **closed from 12:00 p.m. until 1:00 p.m.**

I apologize for any inconvenience these changes may cause, but ask your assistance in disseminating the information about these changes to as many appellate practitioners as possible.

Thank you for your cooperation.